Event Title: Karaoke Night

Guideline for using this reimbursement form.

* Complete all sections of the document (title, Summary, budget used);
* Budget section – list all items purchased that correlate with a fapiao and the total spent;
* Copy and paste fapiao images **into this Word document**. Do not email digital copies separately;
* If there are physical fapiao, scan them and add them to the Word Document **and** drop off physical fapiao to your RLC;
* Rename the Word Document with the Event title in the document title. For example, “Water Gun Festival\_Reimbursement Form\_240101\_Chris”.

Program Summary

* Date: 2024/10/26
* Time: 20:00
* Location: 1046 IB classroom
* Total Participants: 12
* Organizers: RA Renzo Balcazar
* Category:

☒ Live

☐ Learn

☐ Lead

* Budget Used: 7
* Event Summary (around 50 words): Karaoke Night in IB1046 was a success, featuring a diverse set of performances across genres such as Latin, pop, and K-pop. Participants competed for DKU merchandise, contributing to an engaging atmosphere. The turnout and participation added to the event's success, and the organizers express their gratitude to all who attended. I held this event last week.

Attendance

* Please record the **full names and NetIDs** of the participants.

|  |  |
| --- | --- |
| **Full Name** | **NetID** |
| Sofia Martinez | snm60 |
| Dalia Flores | Dg305 |
| Rabin Mahatara | Rm489 |
| Raj Trailokaya | Trb50 |
| Siyi Zhang | Sz262 |
| Yifei Wang | Yw456 |
| Hongxuan Wu | hw350 |
| Zhuoran Hou | Zh177 |
| Emma Lee | Ekl30 |
| Rhayssa Braz | Rdb33 |
| Sydney Brown | Srb95 |
| Qingshuo Xu | Qx50 |

Budget

* Please **place a small number label** on each fapiao on the top left corner. (Use WeChat screenshot function)

|  |  |  |  |
| --- | --- | --- | --- |
| **Fapiao No.** | **Item** | **Total Amount** | **Purchaser** |
| 1 | drinks | 7 | Family mart |

Fapiao

